

ERASMUS+ CAPACITY BUILDING IN THE FIELD OF HIGHER EDUCATION PROJECT:
**CREATING THE NETWORK OF KNOWLEDGE LABS FOR SUSTAINABLE AND
RESILIENT ENVIRONMENTS (KLABS)**

KICK-OFF MEETING

Kosovska Mitrovica
12-13 January 2016

Meeting language: ENGLISH

LIST OF PARTICIPANTS

European Commission, Education Audiovisual and Culture Executive Agency (EACEA)

Ms Belen Enciso, Project Officer

KEO Office

Ms Remzije Istrefi, Coordinator

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Ministry of Education, Science, Culture and Sport of Herzegovina-Neretva Canton, Bosnia and Herzegovina

Prof. Dr Rašid Hadžović, Minister

National Commission for Accreditation and Quality Control, Serbia

Prof. Dr Ćemal Dolićanin, President

National Council for Higher Education, Serbia

Prof. Dr Slaviša Trajković, Member

Coordinating University in Kosovska Mitrovica

Project Team and Institutional Representatives:

Prof. Dr Srećko Milačić, Rector of the University

Doc. Dr Saja Kosanović, Project Coordinator

Prof. Dr Nebojša Arsić, Dean of the Faculty of Technical Sciences

Ass. MSc Đurica Marković, Project team member

MLaw Miloš Subotić, University Officer for International Relations

Prof. Dr Aleksandar Jovanović, Vice Rector for International Cooperation

Doc. Dr Aleksandra Arvanitidis, Faculty of Arts

Prof. Dr Duško Minić, Vice Dean of the Faculty of Technical Sciences

Prof. Dr Aleksandar Ristovski, Vice Dean of the Faculty of Technical Sciences

Prof. Dr Srđan Jović, Vice Dean of the Faculty of Technical Sciences

Prof. Dr Jordan Radosavljević, Vice Dean of the Faculty of Technical Sciences

University of Ljubljana, Faculty of Architecture

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University of Strathclyde, Department of Architecture, Glasgow

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Doc. MSc Dušan Ignjatović

Ivana Đurišić, International Relations Officer

State University of Novi Pazar

Prof. Dr Miladin Kostić, Rector of the University

Doc. Dr Edin Dolićanin

Lecturer MSc Mithat Smailbegović

MSc Dževad Dolićanin

Higher Technical Professional School in Zvečan

Prof. Dr Milan Mišić, Director

Senior Lecturer Dr Danijela Zubac

Senior Lecturer MSc Mariola Božović

Senior Lecturer MSc Zorica Bogićević

MEETING AGENDA

12.01.2016.

Venue: RECTORY BUILDING, Filipa Višnjića Street bb

- 08:30-09:00** **Registration of participants**
- 09:00-09:45** **Welcome and introduction**
Prof. Dr Srećko Milačić, Rector of the University in Kosovska Mitrovica
Ms Belen Enciso, European Commission, Education Audiovisual and Culture Executive Agency (EACEA)
Prof. Dr Rašid Hadžović, Minister of Education, Science, Culture and Sport of Herzegovina-Neretva Canton, Bosnia and Herzegovina
Prof. Dr Ćemal Dolićanin, President of the National Commission for Accreditation and Quality Control of the Republic of Serbia
Prof. Dr Slaviša Trajković, Member of the National Council for Higher Education, Serbia
Ms Remzije Istrefi and Mr Goran Lazić, Erasmus+ Office
Prof. Dr Sead Pašić, Rector of the University "Džemal Bijedić" in Mostar
Prof. Dr Miladin Kostić, Rector of the State University of Novi Pazar
Prof. Dr Nebojša Arsić, Dean of the Faculty of Technical Sciences in Kosovska Mitrovica
- 09:45-10:45** **Introduction of all partners**
Doc. Dr Alenka Fikfak, Senior Lecturer Dr Cristian Suau, Prof. Dr Enrico Anguillari, Prof. Dr Tillmann Klein, Junior Prof. Dr Linda Hildebrand, Prof. Dr Elvir Zlomušica, Doc. Dr Nevena Novaković, Lecturer MSc Mithat Smalbegović, Doc. MSc Nataša Ćuković Ignjatović, Prof. Dr Milan Mišić, Prof. Dr Nebojša Arsić
- 10:45-11:15** **Coffee break**
- 11:15-11:45** **KLABS project aim and foreseen results**
Doc. Dr Saja Kosanović
- 11:45-12:15** **Project management**
Ms Belen Enciso, European Commission, Education Audiovisual and Culture Executive Agency (EACEA)
- 12:15-13:00** **KLABS project management**
Relevant documents and guidelines; Grant agreement and Partnership agreement; KLABS teams and committees; Role and responsibilities of KLABS coordinator and partners; Communication; Risk register and risk management strategy; Project finances, administration and documentation record
Doc. Dr Saja Kosanović; Prof. Dr Nebojša Arsić; MLaw Miloš Subotić
- 13:00-13:30** **Walking tour through Mitrovica University Campus**
- 13:30-15:00** **Working lunch at the University Restaurant**
- 15:00-16:00** **KLABS visual identity**
EU emblem; Project logo - proposals' review and selection; Website design and content; Social networking profile - design and content; Project documentation design
Doc. Dr Aleksandra Arvanitidis, Doc. Dr Saja Kosanović
- 16:00-16:45** **KLABS dissemination platform**
Doc. Dr Saja Kosanović
- 16:45-17:00** **Conclusions of the first day of the meeting**

13.01.2016.

Venue: FACULTY OF TECHNICAL SCIENCES, Kneza Miloša Street No 7

- 08:45-09:00** **Gathering and registration of participants**
- 09:00-10:00** **Visit to the premises of the Faculty of Technical Sciences**
*Prof. Dr Nebojša Arsić, Prof. Dr Duško Minić, Prof. Dr Aleksandar Ristovski, Doc. Dr Srđan Jović,
Prof. Dr Jordan Radosavljević*
- 10:00-11:00** **Quality plan establishment**
Indicators of progress and their measurement; Validation of KLABS results and collecting the relevant feedback; Impact assessment; Detailed review of the work package Quality plan; Tasks of the Committee for Quality Assurance
Doc. Dr Alenka Fikfak, MLaw Miloš Subotić, Doc. Dr Saja Kosanović
- 11:00-11:30** **Coffee break**
- 11:30-12:30** **KLABS workplan**
Partners' tasks; Assignment of partners responsible for work packages; Detailed review of the work in the 1st year of project implementation - the 1st year objectives
MSc Đurica Marković, Doc. Dr Saja Kosanović
- 12:30-13:00** **Standing lunch**
- 13:00-13:45** **Ongoing KLABS activities**
Needs analyses and good practice examples
Tour de table discussion
- 13:45-14:30** **Forthcoming KLABS activities**
Doc. Dr Saja Kosanović
- 14:30-15:00** **Conclusions of the KLABS Kick-off meeting**
- 15:00-16:30** **Guided walking tour through Mitrovica**
- 16:30-19:30 Free time
- 19:30-22:00** **Dinner (venue to be confirmed)**